



ROBERT M. WILSON  
Mayor

ROGER SWEET  
Mayor Pro-Tem

## VILLAGE OF JEMEZ SPRINGS *Municipal Office*

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MANOLITO SANCHEZ  
Trustee  
DAVID RYAN  
Trustee  
DR. JULIETTE MULGREW  
Trustee

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### Minutes for the Regularly Scheduled Council Meeting August 16<sup>th</sup>, 2017 6:00 p.m. Village Council Room

#### 1. Call to Order

*The meeting was called to order at 6:00. Present were Mayor Wilson, Mayor Pro-Tem Sweet, Trustees Ryan, Sanchez, and Mulgrew, Chief Nuñez, Librarian Phillips and Clerk/Treasurer Dickey. Also in attendance were Dave Bervin from Sandoval County Fire Department and Cody Lewis.*

#### 2. Pledge of Allegiance

*Mayor Wilson led the Pledge.*

#### 3. Approval of Agenda

*Trustee Ryan moved that the agenda be approved, but that Discussion and Action on Emergency Notification Siren be moved up to occur after Approval of Minutes but before Reports Submitted/Not Submitted. Mayor Pro-Tem Sweet seconded, and the agenda was approved with the change.*

#### 4. Approval of Minutes from the July 19<sup>th</sup> Meeting

*Trustee Ryan made a motion to approve the Minutes of the July 19 Meeting as presented. Mayor Pro-Tem Sweet seconded. The minutes were approved unanimously.*

#### 5. Discuss and Act on Emergency Notification Siren (Collaboration with Sandoval County)

*Mr. Bervin explained that a nearly new emergency notification siren is available if the Village would like it. It would need to be mounted somewhere high for maximum effect, and we would have to educate residents as to what to do if they hear the siren (ie. Go inside and tune to XXX Radio Station). The only cost to the Village would be installation. The council asked a few questions and decided that we need to research the radius in which the siren would be useful, then talk to constituents about their opinions.*

#### 6. Reports Submitted/Not Submitted

##### a. Maintenance-Submitted

*b. Bath House-Trustee Ryan noted that the Bath House had positive income even after their insurance renewal and administrative fee.*

*i. Approval of new hires and resignations-Mayor Wilson reported that Kateri Gachupin has been hired as a bath attendant. Trustee*

*Ryan moved that this new hire be accepted. Trustee Mulgrew seconded and the new hire was unanimously approved.*

- c. Library-Submitted*
  - d. Court-Submitted-Mayor Pro-Tem noted that the numbers of citations and warnings have doubled.*
  - e. Wastewater-Submitted*
  - f. Police Chief- Trustee Ryan encouraged Chief Nuñez to work on reducing the number of morning and evening commuters speeding inside Village Limits. Mayor Pro-Tem Sweet asked Chief Nuñez whether parking one of our spare vehicles strategically could help reduce speeders. Chief Nuñez expressed reluctance to do this because the Hillhouse boys have made threats, and an unattended police unit would be a target for vandalism. Chief Nuñez explained that for the Bigfoot event he has a commitment from Marley's and Nomads BBQ, one non-BBQ food vendor and multiple snack & drink vendors. He also has 7 arts & crafts vendors and more applications are expected. Chainsaw carving will be by demonstration only. Chief Nuñez will be doing radio interviews to promote the event over the next few weeks. Planning seems to be going smoothly, and the banners have been ordered.*
  - g. Planning & Zoning Committee-No Report*
  - h. Fire Department-Submitted. Trustee Ryan recommended to the council that we get the Impala marked so it doesn't get used for non-fire department errands.*
  - i. Lodgers' Tax Board-No Report*
- 7. Village Clerk's Report-Ms. Dickey explained that taxes received are still quite variable from one month to the next. Monies for LEPF and for the first distribution of fire funds have been received. Right now, it seems like every department is over budget, but that is because insurance premiums for the entire year had to be paid in full in July for most departments. Ms. Dickey also informed the council that the audit is underway and it is expected to be concluded on time.*
- 8. Resolution 2017-014 Selecting ICIP Priorities for next year-After collaborating, the council decided on the following order for ICIP Priorities:*
- i. Bath House Renovation*
  - ii. Rehab other Village buildings, especially Old Fire Station*
  - iii. River Walk*
  - iv. Additional Parking*
  - v. Pedestrian Walkway/Crosswalks*
  - vi. Park Improvements*
  - vii. Geothermal Heating*
- Trustee Sanchez moved that the ICIP be submitted listing the priorities in this order. Trustee Ryan seconded, and a roll call vote was taken with the following results: Mayor Wilson, aye; Mayor Pro-Tem Sweet, aye; Trustee Ryan, aye; Trustee Sanchez, aye; and Trustee Mulgrew, aye.*

9. Authorize Mayor to sign Liquor Permits for Bigfoot, BBQ & Blues Event-Trustee Ryan moved that the Mayor be so authorized. Trustee Mulgrew seconded. The motion was unanimously approved.
10. Resolution 2017-015 Authorizing the Closing of Inactive Bank Accounts-Mayor Pro-Tem Sweet moved that the council adopt this resolution. Trustee Sanchez seconded the motion. The Resolution was adopted with no opposition.
11. Library Annual Report Highlights and Art Display Proposal-Librarian Janet Phillips asked the council to consider allowing the conference room to become a free display area for local art on a rotating basis. Mayor Wilson asked whether a no-fee space would harm the other 2 galleries and brought up other concerns such as: How would the gallery be staffed? What about times when the conference room is being used? And where would P & Z's maps be stored? Ms. Phillips proposed using library funds to purchase a rack for the P & Z maps. She explained that the conference room would be open as a "gallery" only when the library was open, and that signs would be posted stating the art exhibit was closed when the conference room was being used for other purposes. Mayor Pro-Tem Sweet asked about the hanging system, and Ms. Phillips said she would research a way to hang the art from the new wooden trim if her proposal is approved. She also explained that she would seek a volunteer to curate the art with her so anything displayed is family-friendly. Mayor Pro-Tem Sweet volunteered to work with Ms. Phillips in this regard. The council's consensus was to move forward with this project. Ms. Phillips also shared some highlights of the library's annual report to the state. She stated that there has been a large increase over the past year in terms of program attendance, and that the number of items checked out has increased as well. Over 100 new library cards have been issued and the door counter registered an increased number of visitors over the past year as well. WiFi is an important service the library offers and in the future, the library may need to increase WiFi bandwidth. Our library staff seems to be collaborating well with their counterparts at Jemez Pueblo, and are currently working together on school outreach. Mayor Pro-Tem congratulated Ms. Phillips on the good work she and her staff have done over the past year.
12. Mayor's Report-Mayor Wilson welcomed Cody Lewis, who wanted to share a proposal for a new business to occupy the Old Fire Station. Mr. Lewis explained that he and 4-5 other investors are interested in starting a Taproom/Microbrew. Mayor Pro-Tem Sweet asked if that meant the business wanted to lease the facility. Mr. Lewis suggested that an initial lease could be structured with a discounted monthly rate, and in exchange, the investors would use some of their capital to refurbish the building. Plans would clearly have to be acceptable to both the Village Council and the investors. Lewis also stated that there would need to be some sort of "exit strategy" clause in case the business simply can't get off the ground. Trustee Ryan expressed a desire that if the business does move forward, the contract would be carefully negotiated to reflect the initial investment and to be mutually beneficial. Mr. Lewis further explained that the business model would be to partner with other local food vendors such as Monica's Snack Shack so that food could be offered even before the Old Fire Station kitchen is renovated. Mayor Wilson asked whether parking has been

*considered. Mr. Lewis stated that one option is to make the existing parking area (right on Hwy. 4) into a patio and having customers park in the Civic Plaza parking lot. Trustee Ryan said that he thought the business was a good idea and could provide more variety in eating choices for locals. Mayor Pro-Tem Sweet said that this could be very beneficial to the local economy and may attract a new segment of the market. After a bit more discussion, Mr. Lewis explained that the first step was to see whether the council was receptive before he and the other investors begin pursuing a liquor license. The council encouraged Mr. Lewis to move forward and to keep the council informed of his progress in this business venture. Mayor Wilson also explained that Sarah Preteska has resigned from P & Z, and the next SET meeting is on August 19<sup>th</sup> at the Jemez Pueblo government office.*

- a. *Mayor Pro-Tem-Nothing to report*
  - b. *Trustee Mulgrew-Nothing to report*
  - c. *Trustee Sanchez-Nothing to report*
  - d. *Trustee Ryan-Nothing to report*
13. *Adjournment-At approximately 8:15 p.m. Trustee Ryan moved that the meeting be adjourned. Trustee Sanchez seconded, and the meeting was unanimously adjourned.*

*Draft*